

**MINUTES**  
**ALL STRETTON, SMETHCOTT AND WOOLSTASTON PARISH COUNCIL**  
**Meeting held via Zoom**  
**Wednesday 27<sup>th</sup> May 2020**  
**at 7.30pm**

**Present**

C'Ilr A McVittie (Chairman); C'Ilr C Ecob; C'Ilr P Starns; C'Ilr J Burton; C'Ilr A Phillips  
Clerk, Mrs J Griffiths  
Shropshire C'Ilr D. Morris also attended

**Apologies**

C'Ilr M Morris and C'Ilr J Dale did not have the technology to attend.

**1. Chairman's Introduction**

C'Ilr McVittie welcomed everyone to the meeting.

**2. Declaration of Interests**

No declarations of interest were received.

**3. Public Comments**

No members of the public had contacted the Clerk expressing an interest to attend.

**4. Minutes of Meeting held on 22<sup>nd</sup> January 2020**

It was proposed by C'Ilr McVittie, seconded by C'Ilr Phillips and unanimously agreed that the Minutes of the meeting held on 22<sup>nd</sup> January provided a true and accurate record of the meeting.

**5. Matters Arising from the Minutes – not shown on Agenda**

There were no matter arising not covered on the agenda.

**6. Correspondence**

All correspondence is circulated to Councillors by e-mail the day it is received. There were no comments on the correspondence circulated.

**7. Planning**

**(a) Clerk to report decisions on applications previously discussed:**

- Parkgate Cottages, Picklescott (19/04805/FUL) Change of use from 2 No. holiday lets to 1 No. dwelling. Granted 10.2.20
- Greenfield, Pulverbatch (19/05158/FUL) erection of 2 No tree houses for use as holiday let. This application was recommended for refusal. C'Ilr D Morris made representation in support prior to the meeting and C'Ilr McVittie attended the Planning Meeting and spoke in support of the application. The application was granted on 18.3.20
- The Pool Farm, Smethcott. 20/01019/FUL Erection of dwelling and garage following demolition of existing; formation of new access) A site visit was held and this application was discussed via e-mail. The Parish Council objected to the application. The applicant has now forwarded the Parish Council a set of revised plans. These had been circulated to all Councillors prior to the meeting. C'Ilrs M Morris and J Dale had forwarded their

comments to the Clerk which were read out at the meeting. They were both still concerned about the position of the proposed dwelling. The revised application was discussed. It was proposed by C'Ilr Starns, seconded by C'Ilr Burton and unanimously agreed that the Parish would make the following comments:-

*“The amended plans were forwarded to the Parish Council by the applicant. They were discussed at the Parish Council Virtual Meeting held on Wednesday 27<sup>th</sup> May.*

*Although the Parish Council are more sympathetic to the new design, which is more in keeping with the area, and they have no objection to a suitable sized property replacing the existing they are still concerned about the position and size of the property and cannot support the latest amendments to the original application.*

*The application, as it currently stands, is for a new dwelling on the plot which is much more intrusive in the AONB than the original house. The proposal sites the new dwelling in a prominent position on the site which would be visible from surrounding villages and would not fit into the rural landscape. The Parish Council agree that a suitable sized property closer to the footprint of the old house would be much more acceptable and minimise the visual impact.*

*It was unanimously agreed that the Parish Council still object to the current application and ask the Authority to control the position on the plot and ensure that it is closer to the footprint of the old house and the design is suitable for this rural location and follows the rules for extensions in AONB's,*

**(b) New applications for discussion**

Parkgate Cottages, Picklescott (20/01461/FUL) Erection of a double garage – circulated to Councillors on 14th April.

It was proposed by C'Ilr McVittie, seconded by C'Ilr Burton and unanimously agreed that the Parish Council had no objection to this application.

**(c) Clerk to report any new applications received after 18<sup>th</sup> May**

No further applications had been received.

**8. Highways**

**(a) Clerk to report on highway matters previously reported**

C'Ilr Starns reported that the repairs to the highway leading to Mr Fulwoods home had been carried out.

**(b) Any further highway matters to be reported**

The sides of the highway are eroding between Sallins and Marchers Cottage leaving a large pothole some 30ft long and 18” deep which is a danger to road users. The Clerk agreed to report and copy C'Ilr D Morris into the e-mail.

**(c) Receive report of Highways Maintenance work carried out 2019/20 and agree work to be carried out 2020/21**

As he was unable to attend this meeting C'lr Dale will provide the report on work carried out during 2019/20 to the next meeting.

C'lr Dale had asked the Parish Council to provide a list of works they would like carried out during 2020/21. It was agreed this would be discussed at the next meeting. However, the Clerk was asked to remind C'lr Dale to repair the fencing on the highway leading to Sallins.

**9. Finance**

**(a) Accounts due for payment**

The following accounts were due for payment:-

Cheque No 389 – Clerk's salary April/May plus Ink for printer £451.99

Cheque No 390 - HMRC Tax due on Clerk's salary £110

Cheque No 391 - Jeremy Dale EM Work 2019/20 £1,800 including £300 VAT to reclaim.

Cheque No. 392 – L Pardoe Internal Auditor £50

Cheque No. 393 – Came and Co. Insurance premium 1<sup>st</sup> June - 31<sup>st</sup> May 2021. £338.55

Cheque No. 394 – SALC Affiliation fees 1<sup>st</sup> April 2020 - 31<sup>st</sup> March 2021 £199.26

It was proposed by C'lr Burton, seconded by C'lr Starns and unanimously agreed that these accounts be paid. The Clerk had prepared the cheques which had been forwarded to C'lr McVittie for signature, with a stamped addressed envelope to forward to C'lr Burton for a second signature.

**(b) Agree 2019/20 Accounts**

The Accounts and all supporting documents had been forwarded to all Councillors with the Agenda. The accounts had been checked by the Internal Auditor. It was proposed by C'lr Ecob, seconded by C'lr Burton and unanimously agreed that the accounts provided a true and accurate record of the financial transactions for 2019/20.

**(c) External Audit - Agree Certification of Exemption**

Although it had been agreed when setting the precept that the Parish Council would apply for a certificate of exemption from a full External Audit. The Clerk explained that she had to Minute this decision after 30<sup>th</sup> March 2020. It was proposed by C'lr McVittie, seconded by C'lr Phillips and unanimously agreed that the Parish Council would apply for the Certificate of Exemption.

**(d) Environmental Maintenance Grant 2020/21**

The Parish Council built £750 into the 2020/21 precept and agreed to pay a further £250 matched funding to enable the Parish Council to apply for a £2,000 Environmental Maintenance Grant

As Jeremy Dale does over and above the work he invoices, from e-mail correspondence and the Parish Council's unanimous agreement The Clerk increased the Environmental Maintenance Grant to £3,000 which is the maximum available. (£1,500 grant and £1,500 matched funding). As a result the Parish Council have to find a further £500

from the carry forward at 1<sup>st</sup> April 2020 to provide the additional matched funding.

**(e) Balance held at Bank**

The Clerk showed the meeting the latest bank statement. The £5,255 precept for 2020/21 had been received. The balance held at the bank after payment of the accounts agreed at this meeting would total £5,306.99.. This includes £750 built into the precept for matched funding, a further £750 matched funding from the carry forward, £300 election expenses and £379.09 CIL monies held. This would then give a Parish Council working balance of £3,127.90, plus VAT to be reclaimed.

**10. Shropshire Council Report**

C'llr D Morris had provided a detailed report which had been circulated with the Agenda.

He also reported the following:-

- School are reopening on Monday 1<sup>st</sup> June. Details can be found on Shropshire Council web site.
- Details of the Local Authority Discretionary Fund can be found on Shropshire Council web site.
- Shropshire Council now have an extra £311.6m to spend on pot hole repairs. Keir are now carrying out other work and Shropshire Council staff are repairing pot holes.
- Central Government is making £2 billion available for providing cycle ways. Shropshire is making a bid to provide more cycle ways around Shrewsbury and Oswestry,
- Car Showrooms and outdoor markets will be allowed to operate from 1<sup>st</sup> June. Other retail outlets are likely to be allowed to operate with effect from 15<sup>th</sup> June.
- Some car parking fees will be reintroduced with effect from 1<sup>st</sup> June.

**11. Date of Next Meeting - Wednesday 22<sup>nd</sup> July**

There being no other business the meeting closed at 8.15pm.