

**ALL STRETTON, SMETHCOTE AND WOOLSTASTON PARISH COUNCIL  
ANNUAL GENERAL MEETING**

**MINUTES**

Minutes of the Annual General Meeting of All Stretton, Smethcott and Woolstaston Parish Council held on Wednesday 24<sup>th</sup> May 2017 at Picklescott Village Hall.

**1) Present :**

C'Ilr A McVittie (Chairman)  
C'Ilr J Dale (Vice Chairman)  
C'Ilr A Beagle  
C'Ilr J Burton  
C'Ilr M Morris  
C'Ilr T Phillips

C'Ilr D Morris

**Members of the public present:**

Mr N Fulwood; Mr W Kerswell; Mr P Harber and Mrs E Harber

Clerk Mrs J Griffiths (Clerk)

**2) Apologies**

All elected Councillors were present at the meeting.

**Declaration of Personal and Pecuniary Interest**

The Clerk reminded all Councillors to declare any interests in any items being discussed. C'Ilr Phillips declared a prejudicial interest in the planning application for Coppice Farm as he was the applicant. C'Ilr Phillips left the room when this application was discussed.

**3) Chairman's Introduction**

The Chairman welcomed C'Ilr Dan Morris everyone to the meeting and congratulated him on his recent success in the elections. As Mr Morris was unable to stay at the meeting it was agreed to move item 19, Shropshire Council Report to the start of the meeting. This was discussed after item 5. .

**4) Public Comments**

Mr and Mrs Harber explained their intention to apply for the erection of an affordable dwelling on a single plot exception site in the parish. They explained their local connection. It was proposed by C'Ilr McVittie, seconded by C'Ilr Burton and unanimously agreed that the Parish Council would contact the Housing Enabling Officer and confirm the local connection.

Mr Kerswell told the meeting that he was concerned about rumours that local primary schools may face closure. C'Ilr Dan Morris explained that Dorrington Primary School had been placed in special measures and a new Executive Head covering Dorrington and Condoover Schools is putting in plans to bring

Dorrington School up to standard..

Mr Fulwood explained how the profile of the area had changed in the time he had lived in the parish. In his opinion there was no scope for further development in this area.

Mr Kerswell suggested that Dorrington railway station should be reopened and a hundred extra houses should be built in the village to fund the cost of re-opening the station. .

**5) Newly Elected Councillors (Uncontested Election) to sign acceptance of office**

All Councillors signed the acceptance of office and these were all handed back to the Clerk.

**6) Vacancy for a Parish Councillor**

The Clerk reminded the meeting that C'Ilr Davies had missed the deadline for submitting her nomination and there was a vacancy for a Parish Councillor to be co-opted to serve as a Parish Councillor to represent All Stretton.

**7) Election of Chairman**

C'Ilr Burton proposed that C'Ilr McVittie be elected to serve as Chairman. The proposal was seconded by C'Ilr Phillips and it was unanimously agreed that C'Ilr McVittie be elected to serve as Chairman.

**8) Election of Vice Chairman**

C'Ilr Burton proposed that C'Ilr Dale be elected to serve as Vice Chairman. The proposal was seconded by C'Ilr McVittie and it was unanimously agreed that C'Ilr Dale be elected to serve as Vice Chairman.

**9) Election of Parish Council Trustee to the Henry Fletcher Charity**

C'Ilr McVittie proposed that C'Ilr Morris be elected to serve as the Parish Council representative to the Henry Fletcher Charity. The proposal was seconded by C'Ilr Beagle and unanimously agreed the C'Ilr Morris be elected to serve as the Parish Council representative on the Henry Fletcher Charity.

**10) Election of Parish Council Representative on the Local Joint Committee**

C'Ilr McVittie proposed that C'Ilr Dale be elected to serve as the Parish Council representative on the Local Joint Committee. The proposal was seconded by C'Ilr Beagle and it was unanimously agreed the C'Ilr Dale be elected to serve as the Parish Council representative on the Local Joint Committee. C'Ilr Dale expressed concern that many of the planning meetings prior to the LJC were held at 5pm and this was too early for working people to be able to attend.

**11) Election of Parish Footpath Warden**

It was proposed by C'Ilr McVittie that C'Ilr Burton be elected to serve as the Parish Footpath Warden. The proposal was seconded by C'Ilr Dale and it was unanimously agreed that C'Ilr Burton be elected to serve as the Parish

Council Footpath Warden

**12) Approve Minutes of Meeting held on 23<sup>rd</sup> March 2017**

It was proposed by Cll'r McVittie, seconded by C'llr Beagle and unanimously agreed that the Minutes of the Meeting held on 23<sup>rd</sup> March provided a true and accurate record of the meeting.

**13) Matters Arising from the Minutes (Clerk to report for information only)**

The Clerk told the meeting that Allan McVittie had volunteered to be the Neighbourhood Watch co-ordinator for the Picklescott area and Jo Burton had volunteered for the Woolstaston area. The Clerk had contacted Michael Jones at West Mercia Police following the March meeting as he had not contacted either Councillor. Both Councillors now receive Neighbourhood Watch updates.

There were no other matters arising that were not covered on the Agenda.

**14) Finance**

(a) Accounts due for payment

The following accounts were due for payment:-

SALC annual membership £179.75. . It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that this be paid. Cheque no 00304 was prepared in the sum of £179.75

Village Hall fee for hire of Village Hall for the May meeting totalling £20. . It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that this be paid. Cheque no 00305 was prepared in the sum of £20.

Mrs L Pardoe fee for Internal Audit £50. . It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that this be paid. Cheque no 00306 was prepared in the sum of £50.

HMRC – tax due on clerk's salary for April/May £108.40. It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that this be paid. Cheque no 00307 was prepared in the sum of £108.40.

Clerk's Salary April/May plus out of pocket expenses totalling £472.21. It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that this be paid. Cheque no 00308 was prepared in the sum of £472.21

Came and Company Insurance for the period 1.6.17 – 31.5.18 in the sum of £288.55. It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that this be paid. Cheque no 00309 was prepared in the sum of £288.55

Web site updates April/May totalling £30. It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that this be paid. Cheque no 00310 was prepared in the sum of £30.

123 Reg for Linux Yearly renewal for domain name totalling £35.86. It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that this be paid. Cheque no 00311 was prepared in the sum of £35.86.

(b) Total cash held at Bank

The balance held at bank after payment of the accounts approved tonight is £4977.17. This includes £379.07 CIL money held in the account and £322 balance held in the Transparency Fund for funding the web site

(c) Approve 2016/17 Accounts

The Clerk presented the 2017/18 and told the meeting that Mrs L Pardoe had carried out the internal audit. It was proposed by C'llr McVittie, seconded by C'llr Beagle and unanimously agreed that the accounts presented provided a true and accurate record of the financial transaction for 2017/18. The Accounting Statements were then signed by the Chairman and Clerk for submission to Mazars, the External Auditors.

## 15) Planning Applications

Applications discussed at earlier meetings:-

Yew Tree Villa, Lower Wood

Ref 16/03580/FUL

Erection of part single part two storey side and rear extension following demolition of existing; conversion of barn to holiday let, This application had been received and e-mailed to all Councillors on 5<sup>th</sup> September and was discussed at the September meeting when it was proposed by C'llr Beagle, seconded by C'llr Phillips and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the November meeting that this application was shown on the web site as "awaiting a decision". The Clerk told the January meeting that this application is still shown on the web site as awaiting a decision The Clerk told the March meeting that this was still shown on the web site as "Awaiting a Decision" The Clerk told the May meeting that this was still shown on the web site as "Awaiting a Decision"

Sallins Farm, Picklescott

Ref 16/05875/FUL

Erection of agricultural building for livestock. This application had been received and forwarded to all Councillors on 13<sup>th</sup> January and was discussed at the January meeting when it was proposed by C'llr Dale and seconded by C'llr Burton that the Parish Council should object, although the Parish Council recognise that this application forms part of a successful business enterprise they are very concerned that it would be difficult to screen a building of this size in this prominent position. A vote was taken with two Councillors voting in favour of the proposal, one Councillor voting against the proposal and one Councillor abstaining. The proposal was therefore carried. The Clerk told the March meeting that this was still shown on the web site as "Awaiting a

Decision” The Clerk told the May meeting that this application was granted on 6<sup>th</sup> April.

Old Mill Farm, Walkmills Ref 16/05719/FUL

Erection of purpose built steel portal framed building for manufacturing/construction workshop, loading area and showroom space. This application was received and forwarded to all Councillors on 6<sup>th</sup> January. It was discussed at the January meeting when it was proposed by C’lr Dale, seconded by C’lr McVittie and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the March meeting that this was still shown on the web site as “Awaiting a Decision” The Clerk told the May meeting that this application was granted on 5<sup>th</sup> April.

Underhill House, Pulverbatch Ref 16/05415/FUL

Erection of a single storey extension. This application was received and forwarded to all Councillors on 2<sup>nd</sup> December. This is also a Listed Building application. At the applicant’s request, C’lr McVittie made a site on 19<sup>th</sup> December. The Parish Council had no objection to this application. The Clerk told the January meeting that this application is still shown on the web site as awaiting a decision. The Clerk told the March meeting that this was still shown on the web site as “Awaiting a Decision” The Clerk told the May meeting that this application was granted on 28<sup>th</sup> March.

Hall Farm, Picklescott Ref 16/05366/FUL

Works to Grade II listed building to create 4 No. residential dwellings. This application was received and forwarded to all Councillors following which a site visit was held on 19<sup>th</sup> December. The Parish Council had no objection to this application. The Clerk told the January meeting that this application is still shown on the web site as awaiting a decision. The Clerk told the March meeting that this was still shown on the web site as “Awaiting a Decision” The Clerk told the May meeting that this was still shown on the web site as “Awaiting a Decision”

Castle Hill (farm buildings), Leebotwood Ref 17/00434/P3/MPA

Change of use from agriculture to office use. This application was forwarded to Councillors on 5<sup>th</sup> February. The Clerk told the March meeting that this application was submitted under “Permitted Development” it is still shown on the web site as “Awaiting a Decision. The Clerk told the May meeting that a decision has been reached on 3<sup>rd</sup> April and was shown as “prior approval not required”.

Branmill, Smethcott Ref 17/00551/FUL

Erection of single storey side extension. This application had been circulated to all Councillors. The application was discussed at the March meeting. It was proposed by C’lr McVittie, seconded by C’lr Burton and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the March meeting that this was still shown on the web site as “Awaiting a Decision” The Clerk told the May meeting that this application was granted on 5<sup>th</sup> April.

Coppice Farm, Pulverbatch Ref 17/00926/FUL

Erection of extension and sun room infill extension. This application was circulated to all Councillors on 8<sup>th</sup> February. C’lr Phillips contacted the Clerk to explain that this was his personal application and declared a personal and prejudicial interest. C’lr Phillips left the meeting when this application was

discussed. It was proposed by C'Ilr McVittie seconded by C'Ilr Burton and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the May meeting that this application was granted on 12<sup>th</sup> May.

New application discussed at the May meeting:-

Brook House Farm, Highfields Ref 17/01926/OUT

Outline application all matters reserved for the erection of two story dwelling (partly built into the hillside) to replace residential static caravan. This application had been circulated to all Councillors by e-mail on 5<sup>th</sup> May. It was agreed that the Parish Council would delegate power to Councillors to attend a site visit before formulating any comments on this application. The Clerk reminded the meeting that three Councillors had to be present at the site visit to be quorate and agree any comments.

## 16) Highway Matters

The Clerk reported the following feedback from Mr T Sneddon at Shropshire Council:-

- The fading white lines at junctions, previously reported would be refreshed this summer.
- The grit bin on the road from Woolstaston to High Park has been replaced.
- The road from Picklescott to Smethcott is to be surface dressed this summer.
- Work at Deadman's Hollow will start on 30<sup>th</sup> May and will involve a road closure for three or four days.

Further highway matters reported at the May meeting:-

Mr Fullwood, a member of the public attending the meeting, had reported his concern about the lack of signage warning of bends in the road leading from Picklescott to Dorrington. Cyclists use this road regularly and travel at speed towards Dorrington and in his opinion there should be adequate warning signs on the bends in the road.

Mr Kerswell, a member of the public attending the meeting, expressed concern that as there is a 12 tonne weight limit on Hook a Gate bridge heavy lorries were using the local roads which were unsuitable for these heavy vehicles.

The Clerk agreed to report the above two highway matters to Mr Sneddon at Shropshire Council.

## 17) Correspondence

The Clerk reported the following correspondence received and forwarded to all Councillors by e-mail:-

- Rural Services Network Weekly Newsletters
- NALC Newsletters
- Local Government News Newsletters

- Safety Officer, Springtime on Shropshire – Orienteering event on the Long Mynd 27<sup>th</sup> May 2017
- E mail from Principal Policy Officer, Shropshire Council – Condoover Neighbourhood Plan – Consultation on proposed Neighbourhood Area
- NHS Future Fit Digest circulated 30.3.17
- Government News – Overcoming the talent shortage in the public sector circulated 31.3.17
- SCC – Chief Executive Bulletin 31,3,17 circulated 3.4.17
- Healthwatch, Shropshire Press Release – circulated 4.4.17
- SCC – Early Help in Shropshire – Have your say – circulated 5.4.17
- SCC – Early Help locality meetings – circulated 6.4.17
- Local Government News – Community Led Services gain government cash boost – circulated 7.4.17
- SCC – Shropshire Outdoor Partnership Newsletter Spring 2017 circulated 11.4.17
- NALC – forwarded details of Government White Paper consultation – circulated 11.4.17
- Fundamentals for Councillors Training details – circulated 11.4.17
- Nominate your village to be part of channel 4 Village of the Year Series – circulated 13.4.17
- Came and Co. Insurers – Spring Newsletter – circulated 13.4.17
- Town and Parish Copuncils Meeting – notes from the meeting – circulated 14.4.17
- SCC – Early Help Newsletter April 2017 – circulated 19.4.17
- SALC – Social Media Training 5.6.17 – circulated 20.4.17
- SALC – Meet the challenges of devolution agenda – circulated 20.4.17
- SALC – Planning from a local perspective training 7.6.17 at the Lord Hill Hotel. Circulated 20.4.17
- SCC – Chief Executive Bulletin 15<sup>th</sup>-21<sup>st</sup> April – circulated 22.4.17
- SCC – What's On at Shropshire Hills Discovery centre – circulated 22.4.17
- SCC – National See and Hear Exhibition 0- circulated 25.4.17
- SCC – New Provider of Health and Wellbeing service – circulated 8.5.17
- Public Sector Online – Reforming Adult Social care – circulated 9.5.17
- SALC – Shrewsbury Museum at Night – circulated 11.5.17
- SALC – Information, Intelligence and Insight News – circulated 11.5.17
- Poster – Working on Partnership Event – Open to All Community Groups – circulated 11.5.17
- SCC – Neighbourhoods encouraged to take part in “The Big Launch” – circulated 12.5.17
- SALC – Chairmanship Skills Training 12.6.17 – circulated 12.5.17
- SALC – Fundamentals of Councillors Training 3.7.17 at Shirehall 5.30-7pm. Circulated 12.5.17
- Media Press Release – NHS Trust – circulated 17.5.17
- Introduction to Business Planning Top 10 Tips – 30.6.17. Circulated 22.5.17
- SCC – Early Help Newsletter – May 2017 – circulated 23.5.17
- Posters – Post Code Lottery Funding – circulated 23.5.17

## 18) Police Matters

PC David Walton had intended to come to this meeting but at the last minute

had been unable to attend. He had supplied the Police Newsletter which the Clerk had been circulated to all Councillors.

**19) Shropshire Council Matters**

C’Ilr Dan Morris introduced himself to the meeting and gave a Shropshire Council report as follows:-

- Of the 74 seats held at Shropshire Council the Conservative Party now hold 49 seats.
- Peter Nutting is the newly elected leader of Shropshire Council. He is the Councillor elected for Copthorne and was leader of the old Shrewsbury and Atcham Borough Council.
- Budget constraints have been well documented and the Council will attempt to generate income in the future. Shropshire Council will aim to be more commercially aware.
- 23m investment is being made to upgrade the IT and will be paid for from the capital budget as the current software is 15-20 years old.
- 500 children are now in care in Shropshire
- Community engagement is very important. £3,000 will be made available and there will be a four week window in which to apply for youth group funding through the LJC. Any grants given will require matched funding.
- A49 will close at Wooferton for 10 days in July and this will mean a 60 diversion will be put in place.

**15) Date of next Meeting**

The Clerk told the meeting that she was away on holiday on 26<sup>th</sup> July. However, she could ask another Clerk to attend the meeting. It was agreed that the meeting scheduled for 26<sup>th</sup> July, will now be held on Wednesday 9<sup>th</sup> August.

Dates for the remaining meetings during 2017 are as follows:-

27<sup>th</sup> September  
22<sup>nd</sup> November

There being no other business the meeting closed at 9.10pm

Signed.....(Chairman) Date.....