

**MINUTES OF
ALL STRETTON, SMETHCOTT AND WOOLSTASTON PARISH COUNCIL
Wednesday 23rd January 2019
held at
Picklescott Village Hall**

MINUTES

1. Present

C'llr McVittie (Chairman); C'llr J Dale (Vice Chairman); C'llr Burton;
C'llr Morris

Shropshire C'llr D Morris attended for part of the meeting

One member of the public attended the meeting.

2. Apologies

Apologies were accepted from C'llr T Phillips who is away on holiday.

3. Chairman's Introduction

The Chairman welcomed everyone to the meeting.

4. Declaration of Interest

No declarations of interest were declared.

5. Public Comments

One member of the public attending the meeting expressed concern that it appeared that one in three of the homes in the parish seemed to be purchased for holiday lets. He stated that more affordable homes should be available in the parish for youngsters wishing to remain in the Parish.

The member of the public also told the meeting that the potholes that had been repaired in the Parish were repaired to a poor standard.

6. Minutes of Meeting held on 21st November 2018

It was proposed by C'llr Dale, seconded by C'llr Burton and unanimously agreed that the minutes of the meeting held on 21st November provided a true and accurate record of the meeting.

7. Matters Arising from the Minutes – not shown on Agenda

There were no matters arising which were not included in the Agenda.

8. Correspondence

The Clerk forwards all correspondence by e-mail as received. The Clerk reported the following correspondence to the meeting:-

Clerk and Council Direct Magazine – December – handed to C'llr Dale.

The Clerk had also received a letter from Shropshire Council dated 22nd January informing Parish Councils that the deadline for expressing an interest in CIL funding had been extended to Friday 22nd March 2019. contact details for any queries relating to CIL monies.

9. Planning

(a) Clerk to report decisions on applications previously discussed

Home Field, Bathcote

Ref 18/03849/FUL

Demolition of existing bungalow and erection of replacement two storey dwelling with access for disabled users. This application had been received and circulated to all Councillors on 28th August. C'lr McVittie and C'lr Burton had carried out a site visit. C'lr Dale declared an interest in this application as he carries out some work for the applicant. It was proposed by C'lr McVittie, seconded by C'lr Burton and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the January meeting that this application is shown as "pending consideration"

Barton Grange, Brownhills, Leebotwood

Ref 18/04268/FUL

Alterations in connection with conversion of stable and coach house to residential annexe. This application had been received and circulated to all Councillors on 9th October. The Parish Council arranged a site visit and had no objections to this application. The Clerk told the meeting that she had received an e-mail from the applicant thanking for the Parish Council for visiting the site and supporting the application. The Clerk told the January meeting that this application had been withdrawn on 11th December 2018.

Wilrack Farm, Picklescott

Ref 18/04920/FUL

Erection of Cattle Building. Application received and forwarded to all Councillors on 29th October. This application was discussed at the November meeting. It was proposed by C'lr McVittie, seconded by C'lr Dale and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the January meeting that this application had been granted on 6th December 2018.

Agricultural Buildings east of Old Mill Farm, Walkmills Ref 18/04865/FUL

Conversion of agricultural building into an accommodation unit and office space and change of use of adjacent land to allow siting of four holiday units. This application was received and circulated to all Councillors on 19th November. It was agreed at the November meeting that the Parish Council would carry out a site visit. Following the site visit the Clerk had submitted the following comments:-

The Parish Council recently carried out a site visit. They have no concerns regarding the development of the old cattle shed. They would, however, like to see images of the design of the holiday accommodation units when they are known. Whilst the units will not be overlooked by anyone the Parish Council feel that it would be more sympathetic to the surrounding countryside if they were timber clad."

The Clerk told the January meeting that this application is shown on the web site as "pending consideration".

(b) Applications received prior to the meeting:-

The Clerk had been made aware of the following application as this is shown to be in Pulverbatch Parish Council area. The member of the public attending the meeting lived in a property adjoining this site and felt that the siting of the agricultural building was too close to his property.

Land adjacent to Sallins Cottage

Ref 18/05889/FUL

Erection of a steel portal framed building to house livestock as well as machinery and equipment. It was agreed that the Parish Council would arrange a site visit before commenting on this application.

10. Highways

(a) Clerk to report on highway matters previously reported

Following the meeting with Steve Davenport on 2nd November the Clerk had forwarded a list of all outstanding issues in the Parish and highlight the urgent matters needing attention.

The Spreadsheet showing all outstanding highway matters reported together with a list of grit bin locations in the parish was forwarded to Steve Davenport on 3rd November.

At the January meeting the Parish Council expressed concern that none of the following urgent issues had been attended to:-:

Flooding near New House Farm on the Picklescott to Dorrington Road. C'llr Dale told the January meeting that he had visited the site and the problem appeared to be the pipes in Green lane full of silt so the water could not discharge from the highway. C'llr Dale told the meeting that in his opinion the infrastructure was all in place it was just a matter of maintenance and clearing the pipes of silt.

Railings damaged in ~Dead Mans Hollow.

White lines missing at crossroads for Smethcott on road leading from Picklescott to Dorrington.

Flooding outside Foxtrot Villas C'llr Dale told the meeting that he had cleared the pipes himself and he hoped that this had solved the problem.

Hedges were also discussed at the highway meeting and C'llr Burton had supplied the Clerk with photographs of the overhanging hedge on the road from Woolstaston to Leebotwood. The photograph had been forwarded to C'llr S Brown and copied to C'llr D Morris. C'llr Dale told the meeting that he had cut back the branches overhanging Church Lane.

C'llr Dale told the meeting that he cleared the gullies in Stank Lane and hoped this would stop the flooding in that area. .

(b) Any further highway matters to be reported

The Clerk told the November meeting that the availability of an Environmental Maintenance Grant had been announced for the 2018/19 financial year. A total of £75,000 is available and a limit of £1,500 per application for each Parish Council. At the November meeting it was agreed that as the school bus routes in the parish were not considered priority gritting routes, and a school bus had skidded on ice and left the road at Smethcott turn last winter the parish Council should apply for an Environmental Maintenance Grant to provide grit and pay the local contractor to grit the school bus routes. It was agreed at the November that the Parish Council would apply for £500 grant and offer £500 matched funding. The Clerk told the January meeting that successful applicants would be informed by the end of January.

11. Finance

(a) Accounts due for payment

Clerk's salary November/December plus out of pocket expenses and updating web site totalling £467.28. It was proposed by C'llr Dale, seconded by C'llr Morris and unanimously agreed that this account be paid. Cheque No. 356.was prepared in the sum of £467.28.

HMRC tax due on Clerk's salary £108.40. It was proposed by C'llr Dale, seconded by C'llr Morris and unanimously agreed that this account be paid. Cheque No.357 was prepared in the sum of £108.40

Hire Village Hall for January Meeting £20. It was proposed by C'llr Dale, seconded by C'llr Morris and unanimously agreed that this account be paid. Cheque No. 358 was prepared in the sum of £20.

Information Commissioner Officer. Annual Data Protection fee £40. It was proposed by C'llr Dale, seconded by C'llr Morris and unanimously agreed that this account be paid. Cheque No. 359 was prepared in the sum of £40.00.

(b) Balance held at Bank

The Clerk circulated the bank reconciliation showing a balance of £2,563.34, which included £379.07 CIL and a £165.78 balance in the Transparency Fund.

The Clerk told the meeting that the carry forward at the end of the financial year was likely to be in the region of £1,967.68, including £379.07 CIL and a balance of £135.78 in the Transparency Fund.

The Chairman signed a copy of the Bank reconciliation and the Bank Statement.

(c) Agree 2019/20 Precept

It was proposed by C'llr McVittie, seconded by C'llr Dale and unanimously agreed that the 2019/20 precept would be set at £4,500. Made up as follows:-

	£
Clerks Salary .	3,300
Stationery/Postage/Telephone	150
Insurance	300
Audit Fee	50
Election Expenses	150
Hire of hall for meetings	120
SALC	180
Contingency	250
Total	4,500

(d) Agree Asset Register.

It was proposed by C'llr McVittie, seconded by C'llr Dale and unanimously agreed that the asset register totalling £1,201 is a true reflection of the Parish Council assets. The Chairman then signed a copy of the Asset Register.

(e) Agree Financial Regulations

It was proposed by C'llr McVittie, seconded by C'llr Dale and unanimously agreed that the Parish Council would adopt the SLCC Financial Regulations. The Chairman then signed a copy of the Financial Regulations.

12. Local Joint Committee

To date no meeting of the Local Joint Committee has been arranged. The future of the LJC was uncertain. It was agreed this would be removed from the agenda of future meetings unless a meeting was called.

13. Agree Standing Orders

It was proposed by C'llr McVittie, seconded by C'llr Morris and unanimously agreed that the Standing Orders be adopted. The Chairman then signed a copy of the Standing Orders.

13. Agree Risk Assessment

It was proposed by C'llr McVittie, seconded by C'llr Morris and unanimously agreed that the Risk Assessment be adopted. The Chairman then signed a copy of the Risk Assessment.

14. Date of Next Meeting

The date of the next meeting will be Wednesday 27th March (Annual Meeting followed by Parish Council Meeting). C'llr Burton told the meeting that she would be away and unable to attend this meeting. She agreed to provide the Clerk with the Footpath Warden Report prior to the meeting.

The dates agreed for future 2019 Meetings are as follows:-

Wednesday 22nd May (Annual General Meeting)

Wednesday 24th July

Wednesday 25th September

Wednesday 27th November