

**MINUTES OF  
ALL STRETTON, SMETHCOTT AND WOOLSTASTON PARISH COUNCIL  
Wednesday 24<sup>th</sup> July 2019  
held at  
Picklescott Village Hall**

**MINUTES**

**1. Present**

C'llr McVittie (Chairman); C'llr J Dale (Vice Chairman); C'llr Burton;  
C'llr Morris, C'llr Phillips

Shropshire C'llr D Morris attended at earlier Parish Council meeting and arrived at the end of the meeting.

No members of the public attended the meeting.

**2. Apologies**

No apologies were received.

**3. Chairman's Introduction**

The Chairman welcomed everyone to the meeting.

**4. Declaration of Interest**

C'llr Dale expressed an interest in the planning application for The Smithy, All Stretton as he does occasional work for the applicant.

**5. Public Comment**

No members of the public attended the meeting.

**6. Minutes of Meeting held on 29<sup>th</sup> May 2019**

It was proposed by C'llr Dale, seconded by C'llr McVittie and unanimously agreed that the minutes of the meeting held on 29<sup>th</sup> May provided a true and accurate record of the meeting.

**7. Matters Arising from the Minutes – not shown on Agenda**

There were no matters arising which were not included in the Agenda.

**8. Correspondence**

The Clerk forwards all correspondence by e-mail as received. The Clerk reported the following additional correspondence to the meeting:-

- The Clerk had written to C'llr Beagle as agreed at the May meeting. C'llr Beagle had not attended a meeting since 25<sup>th</sup> July, 2018. Her apologies were accepted at the meeting held on 25<sup>th</sup> September and 21<sup>st</sup> November. No apologies had been received since the November 2018 meeting. She was asked to contact the Clerk no later than 24<sup>th</sup> July 2019 if she wished to continue to serve as a Parish Councillor for All Stretton. The Clerk had received a letter from C'llr Beagle saying that, due to illness, she would be unable to continue as a Parish Councillor. The Clerk would prepare the legal notice to announce the vacancy and if ten electors wished to call an election for a Parish Councillor to serve All Stretton Parish Council they should contact the Returning Officer by Tuesday 20<sup>th</sup> August. If an election is not called

the Clerk will then put up the formal notice calling for anyone interested in being co-opted to serve as a Parish Councillor for All Stretton Parish Council to contact the Clerk.

- The Clerk had also written to C'Ilr Davies as agreed at the May meeting. C'Ilr Davies had not attended a meeting since January 2018. Her apologies were recorded at the meetings held in March, May, July and September 2018. C'Ilr Davies had not attended or sent her apologies since the November, 2018 meeting. She was asked to contact the Clerk by 24<sup>th</sup> July if she wished to continue to serve as a Parish Councillor. The Clerk had not received a reply. The Meeting understood that C'Ilr Davies was ill and as she had not responded to the Clerk's letter the Clerk would now prepare the legal notice to announce the vacancy and if ten electors wished to call an election for a Parish Councillor to serve Smethcott Parish Council they should contact the Returning Officer by Tuesday 20<sup>th</sup> August. If an election is not called the Clerk will then put up the formal notice calling for anyone interested in being co-opted to serve as a Parish Councillor for Smethcott Parish Council to contact the Clerk.
- Shropshire Council – Update on Community Infrastructure Levy concerning the call for Expressions of Interest for CI, 19 of which had been successful. The Parish Council had not express an interest.
- E-mail from SALC – Shropshire Local Plan Review – “Strategic Sites” Consultation. The consultation runs from Monday 1<sup>st</sup> July to Monday 9<sup>th</sup> September.
- Letter from John Campion, Police and Crime Commissioner – “We Don't Buy Crime”. The Police would do a presentation on “We Don't Buy Crime” Smartwater. The Police and Crime Commissioner would offer 25% of the total cost of Smartwater Kits for the Parish Council area and provide 100% of the signage. The Clerk told the meeting that there were 175 dwellings in the All Stretton, Smethcott and Woolstaston Parish Council areas. Based on 80% of the number of dwelling taking up the Kits, the PCC would provide 35 Smartwater Kits free of charge and the Parish Council would have to purchase 105 Kits, at a total cost of £934.50. The Parish Council must ensure at least 123 households take up the offer of free Kits. This was discussed and it was proposed by C'Ilr McVittie, seconded by C'Ilr Phillips and unanimously agreed that the Parish Council did not have the funds to proceed.

## **9. Planning**

- (a) Clerk to report decisions on applications previously discussed

### Woodland Management Plan – Old Walkmills Farm, Walkmills

The Clerk had received an e-mail from the Agent at Madeleys Surveyors Limited, relating to the Planning Application at Walk Mills (Ref 18/04865/FUL). They intend to submit Woodland Management Plan Application as the owner is seeking manage his woodland at Old Mills Farm in order to enhance the overall wildlife benefits and biodiversity on the holding and to the surrounding area. They were asking the May Parish Council meeting to confirm that that have no concerns. It was unanimously agreed that the Clerk would invite the Agent to address the July meeting before they make any comments, The Agent, Alasdair Barne was unable to attend the July meeting and would attend the September meeting.

Conversion of residential outbuilding to holiday let, together with the erection of a porch and other associated works. C'llr Dale had expressed an interest as he carried out work for applicant and did not vote on this application. It was proposed by C'llr McVittie, seconded by C'llr Phillips and agreed that the Parish Council had no objections to the application.

## **10. Highways**

### **(a) Clerk to report on highway matters previously reported**

Following the meeting with Steve Davenport on 2<sup>nd</sup> November the Clerk had forwarded a list of all outstanding issues in the Parish and highlight the urgent matters needing attention. To date none of the issues have been addressed.

Both the Chairman and C'llr Dan Morris have been in correspondence with Shropshire Council concerning the flooding near New House Farm on the Picklescott to Dorrington Road. C'llr Dale told the January meeting that he had visited the site and the problem appeared to be the pipes in Green lane full of silt so the water could not discharge from the highway. C'llr Dale told the meeting that in his opinion the infrastructure was all in place it was just a matter of maintenance and clearing the pipes of silt. C'llr Dale was willing to carry out this work but was concerned that we do not have the owner of Green Lane's permission to access the problem area. C'llr Dan Morris agreed to investigate the ownership of green Lane. It is understood that Andy Wilde of Shropshire Council is investigating this issue.

Flooding outside Foxtrot Villas C'llr Dale told the January meeting that he had cleared the pipes himself and he hoped that this had solved the problem.

The Parish Council had applied for an Environmental Maintenance Grant in the winter of 2018/19 as the school bus routes in the parish were not considered priority gritting routes. At the end of January the Clerk had informed all Councillors that the application had been successful and £500 had been paid into the Parish Council Bank. As Shropshire Council had added this route to their programme of gritting this money had not been spent. The Clerk told the May meeting that she had now received an e-mail from Shropshire Council asking for details how the grant had been spent. Replies were requested by 30<sup>th</sup> April. The Clerk told the meeting that she had replied explaining that it was understood that this had been added to the County Council gritting route and the money had not been spent.

It was proposed by C'llr McVittie, seconded by C'llr Phillips and agreed that the Clerk would now apply for a £1,500 Highway Maintenance Grant with the Parish Council offering £750 matched funding and if successful the Parish Council will invite estimates from local contractors, including C'llr Dale, to carry out maintenance to ditches.

The Clerk was asked to report the following once again, to try to get some progress on these previously reported highway matters:-

- White lines still require replacing on the cross roads leading to Smethcott and Wilderley on the road from Picklescott to Dorrington.
- Flooding outside Foxtrot Villas

- Flooding at New Hall
- Barriers/Bridge Parapet on the Picklescott to Thesholds road. C'llr Davenport agreed that this was dangerous during a site meeting on November and this had not been attended to.
- C'llr Burton reported a pot hole at Robin Butts. She agreed to forward a photograph to the Clerk.
- Water running onto the highway near the Lynches on the road from Leebootwood to Smethcott. It is understood that a resident has reported this to Severn Trent as it may be a water leak.

## **11. Finance**

### **(a) Accounts due for payment**

HMRC tax due on Clerk's salary £110.00. It was proposed by C'llr Dale, seconded by C'llr McVittie and unanimously agreed that this account be paid. Cheque No.372 was prepared in the sum of £110.00

Clerk's salary June/July plus out of pocket expenses and updating web site totalling £498.91. It was proposed by C'llr Dale, seconded by C'llr McVittie and unanimously agreed that this account be paid. Cheque No. 368 was prepared in the sum of £498.91.

Hire Village Hall for July Meeting £20. It was proposed by C'llr Dale, seconded by C'llr McVittie and unanimously agreed that this account be paid. Cheque No. 374 was prepared in the sum of £20.

### **(b) Balance held at Bank**

The Clerk circulated the bank reconciliation showing a balance of £5260.62, which included £379.07 CIL and a £36.31 balance in the Transparency Fund, £500 Environmental Maintenance Grant and £1,447.84 Parish Council carry forward at the end of the financial year.

The Chairman signed a copy of the Bank reconciliation and the Bank Statement.

### **(c) Annual Return and Annual Governance Statement**

The Clerk told the meeting that she had received an email from PKF Littlejohn, the External auditors confirming that they had received and logged the notification of exempt status for the year ending 31<sup>st</sup> March 2019. This confirmed that the Parish Council had claimed exemption and there will be no further review performed by PKF Littlejohn and consequently no audit certificate and report or any other closure documentation will be issued by PKF Littlejohn for this reporting year.

## **12. Shropshire Council Report**

Cll'r Dan Morris was not present for this item.

## **13. Date of Next Meeting**

The date of the next meeting will be Wednesday 25<sup>th</sup> September

The dates agreed for future 2019 Meetings are as follows:-

Wednesday 27<sup>th</sup> November

There being no other business the meeting closed at 8.30pm`