

**MINUTES OF
ALL STRETTON, SMETHCOTT AND WOOLSTASTON PARISH COUNCIL
Wednesday 29th May 2019
held at
Picklescott Village Hall**

MINUTES

1. Present

C'llr McVittie (Chairman); C'llr J Dale (Vice Chairman); C'llr Burton;
C'llr Morris

Shropshire C'llr D Morris

Two members of the public attended the meeting.

2. Apologies

Apologies were accepted from C'llr Philips who is away on holiday.

Apologies had not been received from C'llrs Beagle and Davies. As both are unwell and have not attended meetings for some time it was unanimously agreed that the Clerk would write to both councillors to ask if they wish to continue to serve as Parish Councillors.

3. Chairman's Introduction

The Chairman welcomed everyone to the meeting.

4. Declaration of Interest

No declarations of interest were declared at this point.

5. Public Comment

The two members of the public attending the meeting asked if there had been any progress regarding the Enduro Track and future events. C'llr Dan Morris told the meeting that he had attended a meeting with the AONB and a further meeting is planned for July. It is anticipated that the next event will be held at the end of June. It is also understood that WOR are planning an event in September and have agreed to give local residents and landowners prior notice of the event. Dan Morris told the meeting that Environmental Health were planning to take noise recordings when events take place. The meeting thanked the Chairman for arranging and attending a meeting with the landowner to express concern.

A member of the public explained that due to road works in Annscroft the local bus route had been disrupted. C'llr Dan Morris told the meeting that the roadworks in Annscroft were due to be completed shortly.

A member of the public queried the route of the shuttle bus. The Chairman had arranged a meeting last year and although some modification had been made to the route it was unlikely that any further changes would be made to the route due to lack of funding.

Both members of the public attending the meeting expressed concern about highways issues in the Parish. C'llr Dan Morris explained that the Highways Management structure at Shropshire Council is being revised and vacancies

were being advertised. It is hoped that new personnel will soon be in place and priority will be given to highway issues.

6. Election of Chairman

C'llr Burton proposed that C'llr McVittie be elected to serve as Chairman. The proposal was seconded by C'llr Dale and it was unanimously agreed that C'llr McVittie be elected to serve as Chairman.

7. Election of Vice-Chairman

C'llr McVittie proposed that C'llr Dale be elected to serve as Vice Chairman. The proposal was seconded by C'llr Burton and it was unanimously agreed that C'llr Dale be elected to serve as Vice Chairman.

8. Election of Parish Council Representative to the Henry Fletcher Charity

It was proposed by C'llr Burton that C'llr Morris be elected to serve as the Parish Council representative on the Henry Fletcher Charity. The proposal was seconded by C'llr McVittie and it was unanimously agreed that C'llr Morris be elected to serve as the Parish Council's representative on the Henry Fletcher Charity.

9. Election of Parish Council Representative to the Local Joint Committee

It was proposed by C'llr McVittie that C'llr Dale be elected to serve as the Parish Council representative on the Local Joint Committee. The proposal was seconded by C'llr Morris and it was unanimously agreed that C'llr Dale be elected to serve as the Parish Council's representative on the Local Joint Committee if the Joint Committee continues to be held in the future.

10. Election of Footpath Warden

It was proposed by C'llr McVittie that C'llr Burton be elected to serve as the Parish Council Footpath Warden. The proposal was seconded by C'llr Dale and it was unanimously agreed that C'llr Burton be elected to serve as the Parish Council's Footpath Warden.

11. Election of Tree Warden

It was proposed by C'llr McVittie that C'llr Phillips be elected to serve as the Parish Council Tree Warden. The proposal was seconded by C'llr Burton and it was unanimously agreed that C'llr Phillips be elected to serve as the Parish Council's Tree Warden.

12. Minutes of Meeting held on 27th March 2019

It was proposed by C'llr Dale, seconded by C'llr Morris and unanimously agreed that the minutes of the meeting held on 27th March provided a true and accurate record of the meeting.

13. Matters Arising from the Minutes – not shown on Agenda

There were no matters arising which were not included in the Agenda.

14. Correspondence

The Clerk forwards all correspondence by e-mail as received. The Clerk reported the following additional correspondence to the meeting:-

- Clerk and Council Direct Magazine – April – handed to C'llr Dale.

- E Mail from Charity Scope seeking new locations for textile banks. The Chairman asked the Clerk to forward the e-mail to him and he in turn would pass on to the Village Hall Committee. The Clerk was also asked to reply to Scope to advise them to get in touch with Church Stretton Town Council who administer the Village Hall in All Stretton.
- South Shropshire Area Committee Meeting, Thursday 30th May – Agenda circulated to all Councillors when received on 28th May.

15. Planning

- (a) Clerk to report decisions on applications previously discussed

Home Field, Bathcote

Ref 18/03849/FUL

Demolition of existing bungalow and erection of replacement two storey dwelling with access for disabled users. This application had been received and circulated to all Councillors on 28th August. C'llr McVittie and C'llr Burton had carried out a site visit. C'llr Dale declared an interest in this application as he carries out some work for the applicant. It was proposed by C'llr McVittie, seconded by C'llr Burton and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the May meeting that this application had been refused on 10th April.

Agricultural Buildings east of Old Mill Farm, Walkmills

Ref 18/04865/FUL

Conversion of agricultural building into an accommodation unit and office space and change of use of adjacent land to allow siting of four holiday units. This application was received and circulated to all Councillors on 19th November. It was agreed at the November meeting that the Parish Council would carry out a site visit. Following the site visit the Clerk had submitted the following comments:-

The Parish Council recently carried out a site visit. They have no concerns regarding the development of the old cattle shed. They would, however, like to see images of the design of the holiday accommodation units when they are known. Whilst the units will not be overlooked by anyone the Parish Council feel that it would be more sympathetic to the surrounding countryside if they were timber clad.”

The Clerk told the May meeting that this application was granted on 16th April.

Castle Hill Farm, Leebotwood

Ref 19/00371/LBC

Modifications to previously approved application to allow the change of roofing material to conservatory affecting a Grade II Listed Building. This application was forwarded to Councillors on 4th February. The Parish Council did not comment on this application. The Clerk told the May meeting that this application was granted on 29th March.

Home Field, Batchcote

Ref 18/03849/FUL

Reconsultation due to amendment on application for the demolition of existing bungalow and erection of replacement two storey dwelling with access for disabled users. The Parish Council had no objection to the earlier application. C'llr J Dale declared an interest in this application as the applicant is known to him. The Clerk told the May meeting that this amended application had also been refused.

Holly Bush House, Lower Wood

Ref 19/01354/FUL

Erection of a detached dwelling and garage following demolition of existing dwelling and widening of existing site access. The Clerk told the meeting that notification of this application had been received just as she was leaving for the March meeting. It was agreed that a site visit would be arranged for

Friday 5th April. Following the site meeting the Parish Council made the following comments:-

“Members of the Parish Council attended a site visit. They have no objection in principle to the demolition of the existing dwelling and rebuilding a dwelling of similar size. However, the Parish Council are concerned that the current application being considered will be a significant increase in the footprint of the present property, largely due to the two single storey extensions on either side of the new proposed dwelling.”

The Clerk told the May meeting that this application had been withdrawn on 21st May.

Woodland Management Plan – Old Walkmills Farm, Walkmills

The Clerk had received an e-mail from the Agent at Madeleys Surveyors Limited, relating to the Planning Application at Walk Mills (Ref 18/04865/FUL). They intend to submit Woodland Management Plan Application as the owner is seeking manage his woodland at Old Mills Farm in order to enhance the overall wildlife benefits and biodiversity on the holding and to the surrounding area. They were asking the Parish Council to confirm that that have no concerns. It was unanimously agreed that the Clerk would invite the Agent to address the July meeting before they make any comments,

16. Highways

(a) Clerk to report on highway matters previously reported

Following the meeting with Steve Davenport on 2nd November the Clerk had forwarded a list of all outstanding issues in the Parish and highlight the urgent matters needing attention. To date none of the issues have been addressed.

Both the Chairman and C’Ilr Dan Morris have been in correspondence with Shropshire Council concerning the flooding near New House Farm on the Picklescott to Dorrington Road. C’Ilr Dale told the January meeting that he had visited the site and the problem appeared to be the pipes in Green lane full of silt so the water could not discharge from the highway. C’Ilr Dale told the meeting that in his opinion the infrastructure was all in place it was just a matter of maintenance and clearing the pipes of silt. C’Ilr Dale was willing to carry out this work but was concerned that we do not have the owner of Green Lane’s permission to access the problem area. C’Ilr Dan Morris agreed to investigate the ownership of green Lane. It is understood that Andy Wilde of Shropshire Council is investigating this issue.

Flooding outside Foxtrot Villas C’Ilr Dale told the January meeting that he had cleared the pipes himself and he hoped that this had solved the problem.

The Parish Council had applied for an Environmental Maintenance Grant as the school bus routes in the parish were not considered priority gritting routes. It was agreed that the Parish Council would apply for £500 grant and offer £500 matched funding. At the end of January the Clerk had informed all Councillors that the application had been successful and £500 had been paid into the Parish Council Bank. As Shropshire Council had added this route to their programme of gritting this money had not been spent. The Clerk told the May meeting that she had now received an e-mail from Shropshire Council asking for details how the grant had been spent. Replies were requested by 30th April. The Clerk told the meeting that she had replied explaining that it was understood that this had been added to the County Council gritting route and the money had not been spent.

Other highway matters which were reported at the March meeting were as follows:-

- Pot holes on Holly Bank
- Flooding at Sallins Bridge
- Flooding at Batchcott

.C'Ilr Dale had recently attended the Place Plan meeting in Church Stretton and concern was expressed about the highway infrastructure in general. The flooding issues on the Picklescott to Dorrington road had been highlighted. .

17. Finance

(a) Accounts due for payment

Lorna Pardoe, Internal Audit £50. It was proposed by C'Ilr Dale, seconded by C'Ilr McVittie and unanimously agreed that this account be paid. Cheque No.366 was prepared in the sum of £50.00

HMRC tax due on Clerk's salary £110.00. It was proposed by C'Ilr Dale, seconded by C'Ilr McVittie and unanimously agreed that this account be paid. Cheque No.367 was prepared in the sum of £110.00

Clerk's salary April/May plus out of pocket expenses and updating web site totalling £485.16. It was proposed by C'Ilr Dale, seconded by C'Ilr McVittie and unanimously agreed that this account be paid. Cheque No. 368 was prepared in the sum of £485.16.

Hire Village Hall for January Meeting £20. It was proposed by C'Ilr Dale, seconded by C'Ilr McVittie and unanimously agreed that this account be paid. Cheque No. 369 was prepared in the sum of £20.

Came and Co Insurance premium 1st June, 2019 to 31st May, 2020. The Clerk explained that the £50 increase in premium this year was due to a £50 administration fee being added. . It was proposed by C'Ilr Dale, seconded by C'Ilr McVittie and unanimously agreed that this account be paid. Cheque No.370 was prepared in the sum of £338.55.

Web Hosting for the period 3rd June 2019 to 2nd June, 2020 £39.47. It was proposed by C'Ilr Dale, seconded by C'Ilr McVittie and unanimously agreed that this account be paid. Cheque No.371 was prepared in the sum of £39.47

(b) Balance held at Bank

The Clerk circulated the bank reconciliation showing a balance of £5919.53, which included £379.07 CIL and a £53.15 balance in the Transparency Fund, £500 Environmental Maintenance Grant and £1,447.84 Parish Council carry forward at the end of the financial year.

The Chairman signed a copy of the Bank reconciliation and the Bank Statement.

(c) Agree Annual Return and Annual Governance Statement

The 2018/19 Accounts had been circulated and agreed at the March Meeting. The Internal Audit had now been carried out. The Clerk read the Internal Auditors report. The Clerk explained the Annual Governance Statement and the Annual Return. It was proposed by C'llr McVittie, seconded by C'llr Dale and unanimously agreed that the detail on the Annual Return and Annual Governance Statement were correct. The Annual Return and Governance Statement were then signed by the Chairman and Clerk and would be submitted to the External Auditor with the Exemption Certificate.

18. Shropshire Council Report

Cll'r Dan Morris reported the following:-

- Full Council met two weeks ago and agreed that, as a cost saving exercise, the three present Planning Committees the Planning Committees, North, South and Central, would be reorganised into just Central and South. At present our Parish Council area sits in the Central Area but would be moved to the South.
- It is hoped the Government "Fairer Funding Review" will result in an increase in funding for Adult Social Care to help Shropshire Council meet the growing demand for services.
- Shropshire Council are now mid-way through the Local Plan Review process with potential Hubs and Clusters identified, preferred sites have been published and the first round of consultation is now complete.
- Shropshire Council have for the first time appointed a Portfolio Holder for climate change, C'llr Dean Carroll. And the Council are currently working on a new corporate climate change strategy.
- The Government has released money for the North West Relief Road and it is hoped that this will be open for cars in March 2023 and fully complete by the spring of 2024.

19. Date of Next Meeting

The date of the next meeting will be Wednesday 24th July

The dates agreed for future 2019 Meetings are as follows:-

Wednesday 25th September

Wednesday 27th November

There being no other business the meeting closed at 9.20pm`