

**MINUTES OF
ALL STRETTON, SMETHCOTT AND WOOLSTASTON PARISH COUNCIL
Wednesday 21st November 2018
held at
Picklescott Village Hall**

MINUTES

1. Present

C'llr McVittie (Chairman); C'llr J Dale (Vice Chairman); C'llr Burton;
C'llr Davies; C'llr Phillips

Shropshire C'llr D Morris.

Two members of the public attended the meeting.

2. Apologies

C'llr A Beagle; C'llr M Morris, who is unwell.

3. Chairman's Introduction

The Chairman welcomed everyone to the meeting.

4. Declaration of Interest

No declarations of interest were declared.

5. Public Comments

One member of the public attending the meeting expressed concern that developers do not build affordable housing in the Parish. He was reminded that two residents had fulfilled the criteria to build an affordable home on a single plot exception site in the Parish and had been given planning permission. He also expressed concern that many of the properties in the Parish were being purchased as holiday homes and reducing the actual housing stock for local residents.

The other member of the public told the meeting that he was concerned about the state of the road leading to the Larches, Picklescott, as part of this roadway is a classified road. He told the meeting that this had only been repaired twice in sixty five years. He also queried why so much money had been spent repairing Church Lane, a little used roadway, when other roads in the Parish needed attention.

6. Minutes of Meeting held on 26th September 2018

It was proposed by C'llr Dale, seconded by C'llr Burton and unanimously agreed that the minutes of the meeting held on 26th September provided a true and accurate record of the meeting.

7. Matters Arising from the Minutes – not shown on Agenda

There were no matters arising which were not included in the Agenda.

8. Correspondence

The Clerk forwards all correspondence by e-mail as received. The Clerk reported the following correspondence to the meeting:-

Clerk and Council Direct Magazine – November – handed to C'llr Dale.

The Clerk had received Shropshire Council contact details for any queries relating to CIL monies.

9. Planning

(a) Clerk to report decisions on applications previously discussed

Underhill hall, Pulverbatch Ref 18/03116/FUL
Construction of a ménage to include change of use and erection of post and rail boundary fencing. This application was discussed at the July meeting. It was proposed by C'llr McVittie, seconded by C'llr Phillips and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the November meeting that this application was granted on 8th November.

The Oaks, All Stretton Ref 18/04233/FUL
Siting of a single shepherds hut for use as an additional guest room. This application for received and forwarded to all Councillors on 17th September. It was proposed by C'llr McVittie, seconded by C'llr Burton and unanimously agreed that this is a small structure providing additional guest accommodation and the Parish Council had no objections to this application. The Clerk told the November meeting that this application was granted on 8th November.

Home Field, Bathcote Ref 18/03849/FUL
Demolition of existing bungalow and erection of replacement two storey dwelling with access for disabled users. This application had been received and circulated to all Councillors on 28th August. C'llr McVittie and C'llr Burton had carried out a site visit. C'llr Dale declared an interest in this application as he carries out some work for the applicant. It was proposed by C'llr McVittie, seconded by C'llr Burton and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the November meeting that this application is shown as "pending consideration"

(b) Applications received prior to the meeting:-

Barton Grange, Brownhills, Leebotwood Ref 18/04268/FUL
Alterations in connection with conversion of stable and coach house to residential annexe. This application had been received and circulated to all Councillors on 9th October. The Parish Council arranged a site visit and had no objections to this application. The Clerk told the meeting that she had received an e-mail from the applicant thanking for the Parish Council for visiting the site and supporting the application.

Wilrack Farm, Picklescott Ref 18/04920/FUL
Erection of Cattle Building. Application received and forwarded to all Councillors on 29th October. It was proposed by C'llr McVittie, seconded by C'llr Dale and unanimously agreed that the Parish Council had no objection to this application.

Agricultural Buildings east of Old Mill Farm, Walkmills Ref 18/04865/FUL
Conversion of agricultural building into an accommodation unit and office space and change of use of adjacent land to allow siting of four holiday units. This application was received and circulated to all Councillors on 19th November. It was agreed that the Parish Council would carry out a site visit. The Clerk was given dates when Councillors were free to enable her to arrange a meeting.

10. Highways

(a) Clerk to report on highway matters previously reported

The Clerk circulated the notes of the meeting held with C'Ilr Steve Davenport, Shropshire Council Portfolio Holder for Highways and C'Ilr DA Morris held on 2nd November to discuss highway issues in the Parish. One of the Members of the Public attending the meeting tonight, and who also attended the Highways meeting asked that he was given recognition for instigating the Highways Meeting. This was agreed.

At the meeting the Clerk had been asked to forward the list of all outstanding issues in the Parish and highlight the urgent matters needing attention.

The Spreadsheet showing all outstanding highway matters reported together with a list of grit bin locations in the parish was forwarded to Steve Davenport on 3rd November.

It was agreed the most urgent matters in the parish were as follows:-

Flooding near New House Farm on the Picklescott to Dorrington Road

Railings damaged in ~Dead Mans Hollow. White lines missing at crossroads for Smethcott on road leading from Picklescott to Dorrington.

Flooding outside Foxtrot Villas

C'Ilr Dale told the meeting that the grit bin at High Park crossroads had been replenished with a small amount of salt. C'Ilr Dan Morris contacted Steve Davenport during the meeting and was assured that the urgent highway issues reported were being addressed.

Hedges were also discussed at the highway meeting and C'Ilr Burton had supplied the Clerk with photographs of the overhanging hedge on the road from Woolstaston to Leebotwood. The photograph had been forwarded to C'Ilr S Brown and copied to C'Ilr D Morris.

C'Ilr Dan Morris told the meeting that additional money was being made available to carry out highway repairs before the end of the financial year.

(b) Any further highway matters to be reported

The Clerk told the meeting that the availability of an Environmental Maintenance Grant had been announced for the 2018/19 financial year. A total of £75,000 is available and a limit of £1,500 per application for each Parish Council. The Clerk told the meeting that there had to be matched funding. The Clerk had enquired if volunteer time could be counted as matched funding but had been advised that this was not considered matched funding. If applications exceeded the money available all applications would be scored and those with the highest priority would be awarded the grant applied for.

It was agreed that as the school bus routes in the parish were not considered priority gritting routes, and a school bus had skidded on ice and left the road at Smethcott turn last winter the parish Council should apply for an Environmental Maintenance Grant to provide grit and pay the local contractor to grit the school bus routes. The Clerk reminded the meeting they did not carry high reserves and she predicted that the carry forward of actual Parish

Council money, excluding CIL and Transparency Fund monies was like to be in the region of £1,400.

It was agreed that the Clerk would contact Andy Wilde at Shropshire Council to enquire if this would be eligible for the Environmental Maintenance Grant, C'llr Dale agreed to enquire the cost of providing grit and C'llr Morris agreed to speak to the local contractor who is tasked with clearing snow in the Parish.

It was proposed by C'llr McVittie seconded by C'llr Dale and unanimously agreed that the Parish Council would apply for £500 grant and offer £500 matched funding.

11. Finance

(a) Accounts due for payment

HMRC tax due on Clerk's salary £108.20. It was proposed by C'llr McVittie, seconded by C'llr Burton and unanimously agreed that this account be paid. Cheque No.352 was prepared in the sum of £108.20

Clerk's salary September/October plus out of pocket expenses and updating web site totalling £454.90441.70. It was proposed by C'llr McVittie, seconded by C'llr Burton and unanimously agreed that this account be paid. Cheque No. 353.was prepared in the sum of £441.70

Hire Village Hall for November Meeting £20. It was proposed by C'llr McVittie, seconded by C'llr Burton and unanimously agreed that this account be paid. Cheque No. 354 was prepared in the sum of £20.

SALC Annual Subscription £178.71. It was proposed by C'llr McVittie, seconded by C'llr Burton and unanimously agreed that this account be paid. Cheque No. 355 was prepared in the sum of £178.71.

(b) Balance held at Bank

The Clerk circulated the bank reconciliation showing a balance of £3,199.02, which included £379.07 CIL and a £232.32 balance in the Transparency Fund.

The Clerk told the meeting that the carry forward at the end of the financial year was likely to be in the region of £1,980.48, including £379.07 CIL and a balance of £180.78 in the Transparency Fund.

The Chairman signed a copy of the Bank reconciliation and the Bank Statement.

(c) External Audit

PKF Littlejohn confirmed the completion of the limited assurance review for the year ending 31st March 2018 on 4th September, 2018.

The submission deadline for the return for the period to 31st March 2019 is 10th June, 2019. It is anticipated that instructions will be sent out during March 2019 in line with current practice.

12. Local Joint Committee

To date no meeting of the Local Joint Committee has been arranged. The future of the LJC was uncertain. It was agreed this would be carried on the Agenda until it was clear if this would continue.

13. Shropshire Council Report

C’Ilr Morris gave the following report:-

Shropshire Council is about to launch its Local Plan Review Consultation on Preferred Sites for development in Shropshire. Its purpose is to identify the preferred housing and employment sites to deliver the Council’s preferred level and distribution of development across Shropshire during the period to 2036

National planning policy and regulations requires the Council to maintain an up to date Development Plan to help deliver the identified development needs of the County. The Local Plan Review will provide an up to date and deliverable plan for Shropshire and will help to maintain local control over planning decisions by ensuring that the adopted policies and proposals will be the primary consideration for decisions about development in Shropshire.

The consultation document identifies around 70 preferred sites across 56 separate settlements including Shrewsbury, the Principal and Key market towns and each proposed Community Hub in order to deliver the preferred scale and distribution of housing and employment growth during the period to 2036.

Between now and 2036 the review says that Shropshire needs another 1430 houses per year - the plan to deliver this will be an urban focused development plan with only 27.5% of that total to be found from rural areas. In our Division of Burnell, there is only one village, Dorrington, that has been identified as a community Hub, and thereby Dorrington will have some development.

The Consultation Period for the local plan review will be between Thursday 29th November, 2018 and Thursday 31st January, 2019. There will be a link to the Shropshire council Website to enable people to participate.

14. Date of Next Meeting

At the September meeting a suggestion had been made that the Parish Council Meetings were held one week earlier as C’Ilr Dan Morris attended Leebotwood Parish Council Meeting before coming on to our meeting. However, it was agreed to leave the dates coinciding with Leebotwood Parish Council to allow C’Ilr Morris to attend both meetings in one evening. C’Ilr Morris agreed to alternate which Parish Council’s he attended first.

The date of the next meeting will be Wednesday 23rd January, 2019 at Picklescott Village Hall commencing at 7.30pm.

The dates agreed for 2019 Meetings were as follows:-

Wednesday 27th March (Annual Meeting followed by Parish Council Meeting)

Wednesday 22nd May (Annual General Meeting)

Wednesday 24th July

Wednesday 25th September
Wednesday 27th November